



## Education

High School: \_\_\_\_\_

- Address \_\_\_\_\_

Diploma: Yes No

College: \_\_\_\_\_

- Address: \_\_\_\_\_
- Year you graduated? \_\_\_\_\_
- Degree In: \_\_\_\_\_
- Total Credit earned toward completion? \_\_\_\_\_
- Number Early Childhood Credits: \_\_\_\_\_

Do you have a CDA (Child Development Associates Credential Certification)? Yes – No

- Date of original certification? \_\_\_\_\_
- Have you renewed this certification, if so when? \_\_\_\_\_

Do you have a Head Teacher Certificate? YES/NO

Are you certified in Elementary Education from the state? YES / NO

- If so, Date of certification: \_\_\_\_\_ Major: \_\_\_\_\_

Graduate School: \_\_\_\_\_

- Address: \_\_\_\_\_
- Years Attended: \_\_\_\_\_ Major: \_\_\_\_\_

Are you planning to further your education? \_\_\_\_\_

- If yes, will it interfere with your work schedule or will you be attending around your work commitments? \_\_\_\_\_

Other credentials/certifications? \_\_\_\_\_

Special courses or trainings: \_\_\_\_\_

Are you certified in: First Aide \_\_\_\_\_ CPR certified: \_\_\_\_\_  
Expiration date Expiration date

What prompted your application? \_\_\_\_\_

What position are you applying for? \_\_\_\_\_

When would you be interested in starting? \_\_\_\_\_

Days/Hours Available? \_\_\_\_\_

Expected Salary: (Required Information) \_\_\_\_\_

## EMPLOYMENT HISTORY

Years of Experience working with young children: \_\_\_\_\_

Please explain: \_\_\_\_\_

### Last Three Employers:

- Company Name \_\_\_\_\_
  - Address \_\_\_\_\_
  - Phone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
  - Date of hire: \_\_\_\_\_ Date you left: \_\_\_\_\_
  - Duties: \_\_\_\_\_
  - Hourly Wage/Salary: \_\_\_\_\_
  - Supervisors Name: \_\_\_\_\_
  - Reason for leaving: \_\_\_\_\_
- .....

- Company Name \_\_\_\_\_
  - Address \_\_\_\_\_
  - Phone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
  - Date of hire: \_\_\_\_\_ Date you left: \_\_\_\_\_
  - Duties: \_\_\_\_\_
  - Hourly Wage/Salary: \_\_\_\_\_
  - Supervisors Name: \_\_\_\_\_
  - Reason for leaving: \_\_\_\_\_
- .....

- Company Name \_\_\_\_\_
  - Address \_\_\_\_\_
  - Phone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
  - Date of hire: \_\_\_\_\_ Date you left: \_\_\_\_\_
  - Duties: \_\_\_\_\_
  - Hourly Wage/Salary: \_\_\_\_\_
  - Supervisors Name: \_\_\_\_\_
  - Reason for leaving: \_\_\_\_\_
- .....

Please list three additional references, not including relatives or former supervisors:

Name: \_\_\_\_\_ Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_  
Occupation: \_\_\_\_\_

Name: \_\_\_\_\_ Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_  
Occupation: \_\_\_\_\_

Name: \_\_\_\_\_ Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_  
Occupation: \_\_\_\_\_

**PERSONAL RECORD**

How would you describe your general health? \_\_\_\_\_  
\_\_\_\_\_

Do you have any physical or personal limitations on the type of work you can do with the children or the amount of time you can spend at work. If so please explain: \_\_\_\_\_  
\_\_\_\_\_

What are your hobbies?  
\_\_\_\_\_

Do you speak any foreign languages?  
\_\_\_\_\_

Do you play any musical instruments?  
\_\_\_\_\_

To what organizations do you belong? (Educational, professional, social, etc.)  
\_\_\_\_\_

Special Talents: \_\_\_\_\_

If eligible, do you wish to participate in our insurance plan? \_\_\_\_\_

Are you interested in employment for the school year and summer session?  
\_\_\_\_\_

Is there any additional information you would like to share? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_